



# Pendle Community High School & College

Rated **Outstanding** in all areas Ofsted 2017

Oxford Road, Nelson  
Lancashire. BB9 8LF  
 01282 682260  
 [reception@pchs.lancs.sch.uk](mailto:reception@pchs.lancs.sch.uk)  
 [www.pchs.lancs.sch.uk](http://www.pchs.lancs.sch.uk)

Headteacher: Dr C Lingard (Mrs)  
Deputy Headteacher: Miss J Bayliss  
Deputy Headteacher: Miss D Grogan

14<sup>th</sup> June 2019

Dear Parents/Carers

Please find enclosed a 3A Form for Off Site Educational Visits which covers from 1<sup>st</sup> September 2019 to 31<sup>st</sup> August 2020.

I would be grateful if you could make sure this form is fully updated as this information will be kept on file for the next 12 months.

If there are any significant changes to the information given during the 12-month period, it is the responsibility of the parent/carer to inform school/college, so we can then update the form.

**Please note:** students are not allowed to go out of school on **any** offsite visits until the form is signed and returned.

Please ensure all completed forms are returned to school by **8<sup>th</sup> July 2019**.

Many thanks for your co-operation.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Lingard'.

Dr C Lingard  
Headteacher



**PARENTAL/CARER CONSENT AND MEDICAL INFORMATION FORM  
FOR TYPE A EDUCATIONAL/OFF-SITE VISITS**  
(This form is be completed in full by the parent/carer and returned to the School/ Centre)

**DETAILS OF VISIT: LOCAL VISITS ( Eg : VISITS TO THE PARK , SUPERMARKET, LIBRARY, SWIMMING, SPORTING EVENTS ETC...**

Visit to:.....

Alternative Activity (Plan B):.STAY IN SCHOOL.

From: **03.09.19** (date/ time) To: **17.07.20** (date/time)

Child's name: ..... Date of Birth: ..... Form/class: .....

**I agree to my son/daughter/ward taking part in the above stated visit/activity and having read the information sheet, agree to his/her participation in any of all of the activities described. I acknowledge the need for good conduct and responsible behaviour on his/her part and that the school/organisation reserves the right to prevent my son/daughter/ward continuing with the visit/activity in the case of poor behaviour. Further, I understand that there would be no entitlement to a refund of monies paid. I agree that I will update the school/centre with any medical information or changes to emergency contact details.**

**EMERGENCY DETAILS:**

a) I may be contacted by telephoning the following telephone number(s):

Home: (.....) .....Work: (.....) .....

Mobile Telephone no: .....

Name & Address: .....

.....

b) Please state an alternative contact point: - Telephone number: (.....) .....

Name & Address of Contact: .....

.....

**OTHER INFORMATION:**

**Please supply any additional information that you wish the Visit Leader to be aware of (e.g. medical conditions, allergies, recent illness, special requirements etc) which may affect him /her in this visit:**

.....

.....

**DECLARATION BY PARENT/CARER:**

- In the case of an emergency I agree to my child being given any medical, surgical or dental treatment, including general anaesthetic and blood transfusion, as considered necessary by the medical authorities present.
- I have read the attached information provided about the proposed visit and the insurance arrangements.
- I consent to my child taking part in the visit and, having read the information sheet, declare my child to be in good health and physically able to participate in any activities mentioned.
- I have noted where and when the pupils are to be returned and I understand that I am responsible for my child getting home safely from that place.
- I will ensure that any change in the circumstances (e.g. recent illness, medication or injury) which will affect my child's participation in the visit will be notified to the School/Centre prior to the visit.

Signature of Parent/Carer ..... Date.....

**(N.B. Parental/Carer consent required for children aged 17 and under)**

Name of parent/carer in block letters: .....

Address: .....

.....

**NOTE: THIS COMPLETED FORM TO BE RETURNED TO THE SCHOOL/CENTRE.**

<p><b>In the case of the participant being 18 years of age and above, the form must also be signed by them to confirm the accuracy of information, and consent to any necessary medical treatment.</b></p>
--