



Pendle Community High School & College **Charging and Remissions Policy (November 2017)**

INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- swimming lessons organised by the school;
- all PE activities are paid from the PE budget and planned in advance with occasional external activities;
- lunchtime clubs – no charge is made to parents;
- reward based activities;
- part of a syllabus for a prescribed externally accredited course which the pupil is being prepared for at school.
- Breakfast Club – school currently run a free breakfast club, whereby each student has access to a free breakfast, this is run during morning registration and target time.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- any children of parents who do not wish to contribute will not be treated any differently;
- where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) part of the National Curriculum;
 - (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;
 - (c) part of religious education.

(note: schools may wish to specify particular activities which are subject to charge. These could include any commissioned services)

- board and lodgings on residential visits (subject to remission arrangements).
- cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.
- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.
- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.
- day care facilities

Educational or other activities provided wholly or mainly outside school hours which are not part of the National Curriculum:-

- After School Club(s) – charged at £20 per 10 week block from January 2018 and £25 per 10 week block from September 2018 the cost includes the provision of a bus dropping off in specified areas. Pupil premium is also used to subsidise some of these places.
- Residential visits will not exceed £250 per child. Additional costs will be subsidised by the school, pupil premium and through grants accessed. All residential visits can be paid for with a payment plan.

Remissions Policy

Details of any remission arrangements will be made clear when parents are informed of charges for individual activities. Parents/Carers seeking the arrangements are encouraged to meet with the Headteacher to discuss any potential financial barriers which may, at that moment in time, be an obstacle to a child being able to access the proposed activity.

Policy approved by Governors: 8th November 2017

Review date: November 2018



Signed: _____

(Chair of Committee – Mr K Simmons)



Signed: _____

(Headteacher)