**Pendle Community High School & College**

**Teacher with TLR – Maths**

**Job Description**

**Job Title:** Teacher with additional Teaching and Learning Responsibility (TLR) -

Maths

**Accountable to:** Headteacher/Deputy/Assistant Headteacher

**Main Responsibilities:**

* To undertake general responsibilities of the class teacher (up to 80% timetable) and ensuring individual pupil needs are effectively met
* To undertake additional responsibilities related to the designated Teaching and Learning responsibility
* To actively contribute to the Extended Leadership Team developments across school and college

**Main Tasks:**

1. To undertake the general responsibilities of the class teacher (up to 80% timetable) and ensuring individual pupil needs are effectively met
* Carrying out duties of a general class teacher as set out in the current School Teachers’ Pay and Conditions Document and generic teacher’s job description (see attached). This generally includes the teaching of functional skills (literacy and/or maths), unit awards, life skills etc.
* Actively contributing towards Individual Education Plans, Education Health and Care Plans and Annual Reviews (for students taught).
* Sharing responsibility for promoting safeguarding, personal development and well-being, and social, emotional and behavioural support of all pupils.
1. To undertake additional responsibilities related to the designated Teaching and Learning Responsibility (TLR)
* Undertaking lead responsibility for Mathematics – including oversight of delivery and implementation mathematics/numeracy curriculum and overseeing associated accreditation (KS3-5).

* Undertaking key responsibility for overseeing effective teaching and learning in relation to mathematics/numeracy.
* Monitoring and quality assuring planning, marking and annotation.
* Ensuring appropriateness of IEP targets, Annual Review comments etc
* Overseeing /supporting/verifying moderation of assessment and input of progress data on ‘Onwards-Upwards’.
* Attending cluster and networking groups related to teaching of mathematics
1. To actively contribute to the Extended Leadership Team developments across school and college
* Active membership of the Extended Leadership Team including participation in a range of associated projects and whole school/college initiatives.
* Active contribution to wider school improvement planning, implementation of whole school policies and self-evaluation.
* Active contribution to and maintaining the ethos, values and purposes of school and college.
* Other such duties as delegated by the Headteacher

**Updated by:** Chris Lingard (Headteacher); Jenny Bayliss (Deputy Head) and Debra Grogan (Deputy Head) March 2020