

# Lancashire County Council

## Person specification form

<b>Job title:</b> Teaching Assistant 1		<b>Grade:</b> SCP 9-13
<b>Directorate:</b> Children and Young People		<b>Post number:</b>
<b>Establishment or team:</b> Pendle Community High School & College		
<b>Requirements (based on the job description)</b>	<b>Essential (E) or desirable (D)</b>	<b>To be identified by: application form (AF), interview (I), test (T), or other (give details)</b>
<b>Qualifications</b>		
Relevant Child Care qualification (or equivalent)	D	A
GCSE grade 5/C English	E	A
GCSE grade 5/C Maths	D	A
<b>Experience</b>		
Experience of working with young people with special needs	E	All A/I
Experience in a school setting.	D	
<b>Knowledge, skills and abilities</b>		
Ability to relate well to children	E	All A/I/R
Ability to work as part of a team	E	
Ability to organise classroom resources	E	
Good communication skills (oral and written)	E	
Knowledge of classroom roles and responsibilities	D	
Knowledge of the concept of confidentiality	E	
Basic knowledge of First Aid	D	
Ability to use relevant technology (eg video, photocopier)	E	
Flexible attitude to work	E	
Proficiency in a second language	D	
<b>Other</b> (including special requirements)		
1. Commitment to safeguarding and protecting the welfare of children and young people	E	I
2. Commitment to equality and diversity	E	I
3. Commitment to health and safety	E	I
4. Commitment to attendance at work	E	I
5. Commitment to undertake professional development / INSET	E	I
<b>Prepared by:</b> Debra Grogan - HT		<b>Date:</b> 18.5.21
<b>Note: We will always consider your references before confirming a job offer in writing.</b>		