**Draft Supporting Pupils at Schools with Medical Conditions Policy**

**Ensuring that Special Educational Needs School meet the requirements of the Statutory Guidance**

**May 2021**

**Parent/Carer Feedback**

**Draft Medicines in Special Schools Policy**

This feedback template has been created as part of the ongoing review of the health input aligned to Special Schools. To support this work and the implementation of a revised model we have developed a draft Medicines in School Policy. This is not intended to replace the Department for Education guidance ‘Supporting Pupils with Medical Conditions’ 2017 but as a supplementary document developed specifically to support Special Schools.

All feedback is very much welcomed although we would particularly like to seek your views on the following areas. All of which have been highlighted in yellow in the draft document forwarded with the feedback template.

**5.4 Child's/Pupil's Role in managing their own Medical Needs**

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| **Thoughts/Comments** |
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**5.5 Parents, Families and Carers**

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| **Thoughts/Comments** |
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**7. Managing Medicines/Medical Interventions on Schools Premises**

**7.1 Administration of Medicines/Medical Interventions (please read in conjunction with section 6.5)**

**7.2 Refusing Medication/Medical Intervention**

**7.3 Storage of Medicines/Medical Intervention Equipment and Resources**

**7.4 Controlled Drugs**

**7.5 Non-controlled Drugs and Medical Resources**

**7.6 Intimate and Invasive Care**

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| **Thoughts/Comments** |
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**Task levels**

All tasks are listed within the draft policy under one of 3 main headings and have been aligned in accordance with the Royal College of Nursing ‘Futureproofing Children’s Community Nursing’ Guidance 2020. ***Please use the thoughts/comments boxes to highlight any tasks that you feel are listed at an inappropriate level and your reasons why.***

**Universal Tasks**

Universal tasks are routine and easily acquired skills. Parents and carers will already have an understanding of their child’s needs and it is important that settings work with parents and carers to ensure this level of care needs are met.

These skills may already have been acquired as parents and workers with children and young people. Most children and young people at some time will require tasks carried out at this level. Advice and support may be required to reassure staff in carrying out this kind of activity. Ongoing training may be required which should be organised and provided by the setting by an appropriate medical professional.

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| **Thoughts/Comments** |
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**Targeted Tasks**

Any tasks delegated to staff must be routinely checked. All trainingmust be reviewed periodically by a suitably qualified professional. Schools should keep their own records and be able to produce this information if required.

Tasks requiring training from health professionals (usually qualified nurses – clarification on Grade and experience – recommend Grade 5 and above and at least 2 years relevant nursing experience)

The advisory list of procedures may be safely taught and delegated to non-health qualified staff following a child-specific assessment of clinical risk:

These are tasks that need to be carried out regularly, require a small amount of time, privacy, some degree of skill and the use of generic equipment. Specific training will be required in accordance with local guidelines. Some of these tasks could be carried out by the child themselves if of an appropriate age and ability.

These tasks have been identified by the Royal College of Nursing as tasks that can be safely delegated, however, as the list of tasks is subject to change, guidance should be sought from the relevant health care professional who will be providing the training regarding the current procedures which can and cannot be delegated.

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| **Thoughts/Comments** |
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**Specialist/More Complex Clinical Procedures**

These require more skill and carry a greater degree of risk so can only be carried out by trained health workers. (Band 3 and above).

These tasks have been identified by the Royal College of Nursing as tasks that cannot be safely delegated. However, as the list of tasks is subject to change, guidance should be sought from the relevant health care professional who will be providing the training regarding the current procedures which can and cannot be delegated.

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| **Thoughts/Comments** |
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| **Any Additional Feedback** |
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Thank you for taking the time to provide us with your valuable feedback. Please return your completed form to [cypcommissioningadmin@lancashire.gov.uk](mailto:cypcommissioningadmin@lancashire.gov.uk) or [head@pendleview.lancs.sch.uk](mailto:head@pendleview.lancs.sch.uk) by **Friday 22nd October, 2021**

If you would like to know the outcome of this work, please provide us with your contact details (e-mail address if possible)